

## **Remote/Hybrid Meeting Procedures:**

\* This meeting is open to the public via in-person, telephone or the Microsoft Teams meeting app or webapp.

## **Procedures NRDP staff, and public shall follow to make this meeting a success:**

NRDP staff will be the meeting host/moderator and assist in running this meeting.

**This meeting will be recorded** for the purpose of public record, the meeting recording will be posted publicly to NRDP's website. As such, **all meeting participants shall announce their name before speaking every time they speak** for continuity purposes. If participants do not announce their name, the moderator will need to interject and ask the speaker to give their name. This is especially important for those participants who are joining by telephone, as we will only be able to see a telephone number.

## **Public Procedures to Participate:**

Members of the public may observe/listen to the meeting and attend for purposes of public comment either in person, by using the Teams link or by telephone. Meeting agenda and backup materials, including the slideshow presentation, can be found at: <https://dojmt.gov/lands/nrdp-public-notice/council-meetings/>

All public comments and questions will be held upon conclusion of presentations.

Members of the public participating via Teams may raise their hand (for directions see links at the end of this document) and wait to be addressed by the moderator or politely interject and wait for acknowledgement by the moderator, to provide comment or ask a question, **please do not talk over others**. Comments/questions will first be taken from the public attending the meeting in-person and then those participating remotely via Teams or telephone. If your question is asked or addressed before you are acknowledged, please lower your hand. Everyone will get a chance to speak if they wish to do so.

**NOTE:** If you try to speak without being recognized by the moderator, your comment/question may not be heard. Also, it has come up that the raise your hand feature in Teams is not always available depending on how you join the meeting. If you do not have the ability to raise your hand, please politely interject and ask the moderator to speak, only when the question/discussion portion of the meeting is opened by the moderator.

Any oral public comment provided is a public record that is recorded, archived, and available on the Internet.

NRDP will make reasonable accommodations for persons with disabilities who wish to participate in this public meeting. For questions about accessibility or to request accommodations, please call Meranda Flugge at 406-444-0229 or email at [meranda.flugge@mt.gov](mailto:meranda.flugge@mt.gov) as soon as possible but no later than 3:00 PM Wednesday, January 17, 2024.

**January 18, 2024, BNRC Informational Update Meeting Access information:**

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 281 403 122 353

Passcode: ioRyGi

[Download Teams](#) | [Join on the web](#)

**Join with a video conferencing device**

[291818717@t.plcm.vc](tel:291818717@t.plcm.vc)

Video Conference ID: 115 397 869 0

[Alternate VTC instructions](#)

**Or call in (audio only)**

[+1 406-318-5487,,464858563#](tel:+14063185487,464858563#) United States, Billings

Phone Conference ID: 464 858 563#

[Find a local number](#) | [Reset PIN](#)

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