

**DETENTION CENTER
VICTIM NOTIFICATION OF INMATE RELEASE**

INMATE'S NAME: _____

VICTIM'S NAME: _____

VICTIM TELEPHONE #: _____

VICTIM PHYSICAL ADDRESS: _____

OTHER INFORMATION: _____

TELEPHONE BLOCKED:

	Date	Time	Officer
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VICTIM NOTIFIED OF PENDING RELEASE:

	Date	Time	Officer
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1st Attempt to Contact: no answer

	Date	Time	Officer
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2nd Attempt to Contact: no answer

	Date	Time	Officer
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3rd Attempt to Contact: no answer

	Date	Time	Officer
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DISPATCH NOTIFIED OF NO CONTACT:

	Date	Time	Officer
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INMATE RELEASED:

	Date	Time	Officer
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ADDITIONAL NAMES AND INFORMATION ARE TO BE PLACED ON ADDITIONAL PAGES

Prior to release of the inmate, the Detention Center Staff will attempt to contact the authorized person listed above by telephone. If the person does not have a telephone or is unable to be contacted via telephone, the Detention Center Staff will notify the arresting agency, via the dispatch center, of the pending release so that the agency may make personal contact with the victim.