



## **State of MT 9-1-1 Program**

### **Monitoring Responsibilities**

#### **Who has the responsibility to monitor our 9-1-1 financial records?**

Montana statute 10-4-107(d) charges the Department of Justice with "(d) monitor the expenditure of program funds for: (i) 9-1-1 purposes by local and tribal governments that host public safety answering points; and (ii) allowable uses of grant funds by entities;"

#### **During a financial review, what records are reviewed, what are you looking for?**

During a review, we verify that all revenue sent to the certified PSAP jurisdiction during a fiscal year was receipted in and that interest earnings on the funds were allocated back to the 9-1-1 *special revenue account*. A condition of approval of a 9-1-1 plan is that 9-1-1 funds be maintained separately in a *special revenue account*. We review all expenditures to determine whether or not they are allowable uses of State 9-1-1 Program funds.

#### **How often do you conduct a financial review?**

Generally we conduct the reviews bi-annually. If through our monitoring process we determine a jurisdiction is not adhering to the allowed expenditures listed on our webpage and has made unallowable expenditures on a consistent basis we would review their records annually until they are compliant for at least one or two years.

#### **Can I fail the review?**

If it is determined that State 9-1-1 Program funds have been expended on unallowable expenditures, a jurisdiction may be required to reimburse the account for those expenditures. The statute MCA 10-4-107 (4) does provide specific language that gives the Department of Justice the authority to suspend payments to a jurisdiction if they do not use the funds in the manner prescribed or provide requested documentation to the Program e.g. annual expenditure report, detailed ledger queries, detailed invoices.