



Cedar Grove Composting
10300 SW Greenburg Rd,
Suite 570
Portland, OR 97223

To Enroll, Please Call:
1-800-939-4170
Or Visit:
[https://app.idx.us/account-
creation/protect](https://app.idx.us/account-creation/protect)
Enrollment Code: <<XXXXXXXXXX>>

<<First Name>> <<Last Name>>
<<Address1>> <<Address2>>
<<City>>, <<State>> <<Zip>>

November 30, 2021

<<variable text 1>>

Dear <<First Name>> <<Last Name>>,

Cedar Grove Composting, Inc. (“CGC”) writes to inform you of an event that may impact your information. We are providing you with information about the event, our response, and steps you may take to better protect your information, should you feel it is appropriate to do so.

What Happened? On September 7, 2021, we learned that certain files may have been downloaded from our network without authorization. In response, we commenced an investigation into the activity to determine its nature and scope. The investigation determined there was unauthorized access to our network in August 2021, and that certain files may have been downloaded. In order to determine what information was contained in the potentially impacted files, and to whom it related so that we could provide notification to potentially impacted individuals, we then undertook a comprehensive and diligent review of the potentially affected files, which was completed on or around November 16, 2021. We are providing this notice to you because we understand, based on our investigation, that you provided information to CGC that was potentially impacted as a result of this event.

What Information Was Involved? If you provided CGC any of the following information, it may have been present in the impacted files: name, <<variable text 2>> <<variable text 3>> <<variable text 4>>.

What We Are Doing. We take this incident and the security of information in our care very seriously. Upon discovering this event we took steps to investigate and respond. We also notified federal law enforcement regarding the event. Further, as part of our ongoing commitment to the privacy of information in our care, we implemented additional technical security measures. We are also reviewing and enhancing existing policies and procedures to reduce the likelihood of a similar future event, as well as providing additional training to our employees regarding data security. CGC is also notifying regulatory authorities, as required.

Additionally, as an added precaution, we are offering you access to complimentary monitoring services through IDX. Additional information regarding the offered services and the enrollment instructions are included with this letter.

What You Can Do. We encourage you to remain vigilant against incidents of identity theft and fraud and to review your account statements and free credit reports for suspicious activity and to detect errors. We also recommend you review the “Steps You Can Take to Help Protect Your Information” section of this letter. Further, we encourage you to enroll in the offered credit monitoring services. Please note, CGC is unable to enroll you in the offered services.

For More Information. If you have additional questions, please contact our dedicated assistance line at 1-800-939-4170, which is available Monday through Friday, from 6:00 a.m. to 6:00 p.m. Pacific Time (excluding U.S. holidays). You may also write to Cedar Grove Composting at Attn: Compliance, 7343 E. Marginal Way S., Seattle, WA 98108, or by email at questions@cgcompost.com.

We sincerely regret any inconvenience or concern this incident may cause. We remain committed to safeguarding the information in our care.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Blazey". The signature is fluid and cursive, with the first letter "J" being large and prominent.

Jay Blazey
General Counsel
Cedar Grove Composting, Inc.

Steps You Can Take to Help Protect Your Information

Enroll in Monitoring Services

Website and Enrollment. Go to <https://app.idx.us/account-creation/protect> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter. You may also contact IDX with any questions and to enroll in the identity protection services by calling 1-800-939-4170. Please note the deadline to enroll is March 1, 2022.

You must activate the credit monitoring provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.

Monitor Your Accounts

Under U.S. law, a consumer is entitled to one free credit report annually from each of the three major credit reporting bureaus, Equifax, Experian, and TransUnion. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also directly contact the three major credit reporting bureaus listed below to request a free copy of your credit report.

Consumers have the right to place an initial or extended “fraud alert” on a credit file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer’s credit file. Upon seeing a fraud alert display on a consumer’s credit file, a business is required to take steps to verify the consumer’s identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any one of the three major credit reporting bureaus listed below.

As an alternative to a fraud alert, consumers have the right to place a “credit freeze” on a credit report, which will prohibit a credit bureau from releasing information in the credit report without the consumer’s express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a security freeze, you may need to provide some or all of the following information:

1. Full name (including middle initial as well as Jr., Sr., II, III, etc.);
2. Social Security number;
3. Date of birth;
4. Addresses for the prior two to five years;
5. Proof of current address, such as a current utility bill or telephone bill;
6. A legible photocopy of a government-issued identification card (state driver’s license or ID card, etc.); and
7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft if you are a victim of identity theft.

Should you wish to place a credit freeze, please contact the three major credit reporting bureaus listed below:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/credit-report-services/	https://www.experian.com/help/	https://www.transunion.com/credit-help
888-298-0045	1-888-397-3742	833-395-6938
Equifax Fraud Alert, P.O. Box 105069 Atlanta, GA 30348-5069	Experian Fraud Alert, P.O. Box 9554, Allen, TX 75013	TransUnion Fraud Alert, P.O. Box 2000, Chester, PA 19016
Equifax Credit Freeze, P.O. Box 105788 Atlanta, GA 30348-5788	Experian Credit Freeze, P.O. Box 9554, Allen, TX 75013	TransUnion Credit Freeze, P.O. Box 160, Woodlyn, PA 19094

Additional Information

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

For North Carolina residents, the North Carolina Attorney General may be contacted at: 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and www.ncdoj.gov.



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Enrollment Code: <<XXXXXXXXXX>>

To the Parent or Guardian of

<<First Name>> <<Last Name>>

<<Address1>> <<Address2>>

<<City>>, <<State>> <<Zip>>

November 30, 2021

Dear Parent or Guardian of <<First Name>> <<Last Name>>,

Cedar Grove Composting, Inc. (“CGC”) writes to inform you of an event that may impact your minor’s information. We are providing you with information about the event, our response, and steps you may take to better protect your minor’s information, should you feel it is appropriate to do so.

What Happened? On September 7, 2021, we learned that certain files may have been downloaded from our network without authorization. In response, we commenced an investigation into the activity to determine its nature and scope. The investigation determined there was unauthorized access to our network in August 2021, and that certain files may have been downloaded. In order to determine what information was contained in the potentially impacted files, and to whom it related so that we could provide notification to potentially impacted individuals, we then undertook a comprehensive and diligent review of the potentially affected files, which was completed on or around November 16, 2021. We are providing this notice to you because we understand, based on our investigation, that you provided information about your minor to CGC that was potentially impacted as a result of this event.

What Information Was Involved? If you provided CGC any of the following information about your minor, it may have been present in the impacted files: name, <<variable text 2>> <<variable text 3>> <<variable text 4>>.

What We Are Doing. We take this incident and the security of information in our care very seriously. Upon discovering this event we took steps to investigate and respond. We also notified federal law enforcement regarding the event. Further, as part of our ongoing commitment to the privacy of information in our care, we implemented additional technical security measures. We are also reviewing and enhancing existing policies and procedures to reduce the likelihood of a similar future event, as well as providing additional training to our employees regarding data security. CGC is also notifying regulatory authorities, as required.

Additionally, as an added precaution, we are offering you access to complimentary monitoring services for your minor through IDX. Additional information regarding the offered services and the enrollment instructions are included with this letter.

What You Can Do. We encourage you to remain vigilant against incidents of identity theft and fraud and to review your minor’s account statements and free credit reports, if any, for suspicious activity and to detect errors. We also recommend you review the “*Steps You Can Take to Help Protect Your Minor’s Information*” section of this letter. Further, we encourage you to enroll your minor in the offered monitoring services. Please note, CGC is unable to enroll your minor in the offered services.

For More Information. If you have additional questions, please contact our dedicated assistance line at 1-800-939-4170, which is available Monday through Friday, from 6:00 a.m. to 6:00 p.m. Pacific Time (excluding U.S. holidays). You may

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We sincerely regret any inconvenience or concern this incident may cause. We remain committed to safeguarding the information in our care.

Sincerely,

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Jay Blazey
General Counsel
Cedar Grove Composting, Inc.

Steps You Can Take to Help Protect Your Minor's Information

Enroll Your Minor in Monitoring Services

Website and Enrollment. Go to <https://app.idx.us/account-creation/protect> and follow the instructions for enrollment using your Enrollment Code provided at the top of the letter. You may also contact IDX with any questions and to enroll in the identity protection services by calling 1-800-939-4170. Please note the deadline to enroll is March 1, 2022.

IDX protection includes dark web monitoring, identity theft insurance, and fully managed identity restoration services. If you need assistance, IDX will be able to assist you.

Monitor Your Minor's Accounts

Typically, credit reporting agencies do not have a credit report in a minor's name. To find out if your minor has a credit report or to request a manual search for your minor's Social Security number each credit bureau has its own process. To learn more about these processes or request these services, you may contact the credit bureaus by phone or in writing or you may visit the below websites:

Equifax	Experian	TransUnion
https://www.equifax.com/personal/education/identity-theft/child-identity-theft/	www.experian.com/fraud/form-minor-child.html	www.transunion.com/credit-disputes/child-identity-theft-inquiry-form
1-800-685-1111	1-888-397-3742	1-888-909-8872
P.O. Box 105788 Atlanta, GA 30348-5788	P.O. Box 9554 Allen, TX 75013	P.O. Box 160 Woodlyn, PA 19094

To request information about the existence of a credit file in your minor's name, search for you minor's Social Security number, place a security freeze on your minor's credit file, place a fraud alert on your minor's credit report (if one exists), or request a copy of your minor's credit report you may be required to provide some or all of the following information:

- A copy of your driver's license or another government issued identification card, such as a state identification card, etc.;
- Proof of your address, such as a copy of a bank statement, utility bill, insurance statement, etc.;
- A copy of your minor's birth certificate;
- A copy of your minor's Social Security card;
- Your minor's full name, including middle initial and generation, such as JR, SR, II, III, etc.;
- Your minor's date of birth; and
- Your minor's previous addresses for the past two years.

Additional Information

You may further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps individuals can take to protect personal information by contacting the consumer reporting bureaus, the Federal Trade Commission, or your state Attorney General. The Federal Trade Commission may be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You and/or your minor have the right to file a police report if your minor ever experiences identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you or your minor will likely need to provide some proof that your minor has been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General. This notice has not been delayed by law enforcement.

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