

<<First Name>> <<Last Name>> <<Address1>> <<Address2>> <<City>>, <<State>> <<Zip>>>

<<Date>>

Subject: Notice of Data << Breach/Security Incident>>

Dear << First Name>> << Last Name>>:

The purpose of this communication is to notify you of a data security incident experienced by Aveanna Healthcare ("Aveanna") which may have affected your personal information. At Aveanna, we take the privacy and security of all information within our possession very seriously. This is why we are notifying you of the incident, providing you with steps you can take to help protect your personal information, and offering you the opportunity to enroll in complimentary monitoring and identity protection services.

What Happened? On September 22, 2023, Aveanna became aware of unusual activity associated with one of Aveanna's email accounts. In response, Aveanna took immediate steps to secure our email environment and promptly launched an investigation. In so doing, Aveanna engaged independent digital forensics and incident response experts to determine what happened and to identify any information that may have been accessed or acquired without authorization as a result. Through that investigation, we learned of information suggesting that an unknown actor may have gained unauthorized access to our email environment on September 25, 2023 and potentially accessed certain files, some of which may have contained your personal information. On March 12, 2024, Aveanna learned that your personal information may have been impacted in connection with the incident which is the reason for this notification. Please note that Aveanna has no evidence of the misuse or attempted misuse of any potentially impacted information.

What Information Was Involved? The information involved included your name along with your << Data Elements>>.

What We Are Doing. As soon as we discovered this incident, we took the steps referenced above. We also implemented additional security features to reduce the risk of a similar incident occurring in the future.

Aveanna is also notifying you of this incident and offering you the opportunity to enroll in complimentary CyEx Medical Shield identity protection services through Epiq, the data breach and recovery services expert. These services include <<12/24>> months of Health Insurance Plan Number Monitoring; Medical Record Number Monitoring; Medical Beneficiary Identifier Monitoring; National Provider Number Monitoring; International Classification of Diseases Monitoring; Health Savings Account Monitoring; Dark Web Monitoring; Victim Assistance; and \$1 Million of Identity Theft Insurance.

To enroll, please call CyEx at 1.866.622.9303 or go to <a href="https://app.medicalshield.cyex.com/enrollment/activate/aveams">https://app.medicalshield.cyex.com/enrollment/activate/aveams</a> and use the Enrollment Code <<a href="https://app.medicalshield.cyex.com/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollment/activate/aveams/enrollm

What You Can Do. We encourage you to enroll in the complimentary medical identity protection services we are offering. With this protection, Epiq can help you resolve issues if your medical identity is compromised. Please also review the guidance at the end of this letter which includes additional resources you may utilize to help protect your information.

**For More Information:** Epiq Representatives are available for 90 days from the date of this letter, to assist you with questions regarding this incident, between the hours of 6:00 a.m. to 6:00 p.m. Pacific time, Monday through Friday, excluding holidays. Please call the help line at 1.844.707.4507 and supply the specialist with your unique code listed above.

On behalf of Aveanna, thank you for your understanding about this incident. Please accept our sincere apologies and know that we deeply regret any worry or inconvenience that this may cause you.

Very truly yours,

Patrick Cunningham

Chief Compliance Officer Aveanna Healthcare

Palace A. Cuin

400 Interstate North Parkway SE, Suite 1600

Atlanta, Georgia 30339

## STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

**Review Your Account Statements and Notify Law Enforcement of Suspicious Activity:** As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

**Copy of Credit Report:** You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <a href="http://www.annualcreditreport.com/">http://www.annualcreditreport.com/</a>, calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

Equifax	Experian	TransUnion
P.O. Box 105851	P.O. Box 9532	P.O. Box 1000
Atlanta, GA 30348	Allen, TX 75013	Chester, PA 19016
1 (888) 378-4329	1-888-397-3742	1-800-916-8800
www.equifax.com	www.experian.com	www.transunion.com

**Fraud Alert:** You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <a href="http://www.annualcreditreport.com">http://www.annualcreditreport.com</a>.

**Security Freeze:** You have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

**Additional Free Resources:** You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state.

Federal Trade Commission 600 Pennsylvania Ave, NW Washington, DC 20580 consumer.ftc.gov, and www.ftc.gov/idtheft 1-877-438-4338	Maryland Attorney General 200 St. Paul Place Baltimore, MD 21202 oag.state.md.us 1-888-743-0023	New York Attorney General Bureau of Internet and Technology Resources 28 Liberty Street New York, NY 10005 1-212-416-8433
North Carolina Attorney General 9001 Mail Service Center Raleigh, NC 27699 ncdoj.gov 1-877-566-7226	Rhode Island Attorney General 150 South Main Street Providence, RI 02903 <a href="http://www.riag.ri.gov">http://www.riag.ri.gov</a> 1-401-274-4400	Washington D.C. Attorney General 441 4th Street, NW Washington, DC 20001 <u>oag.dc.gov</u> 1-202-727-3400

You also have certain rights under the Fair Credit Reporting Act (FCRA): These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit <a href="https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf">https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf</a>