

<<address 1>> <<address 2>> <<city>>, <<state>> <<zip code>>

To Enroll, Please Call:
1-800-939-4170
Or Visit:
https://app.idx.us/account-creation/protect

Enrollment Code: <<XXXXXXX>>

<<first name>> <<last name>>

May 11, 2023

<<Notice of Data Breach>>

Dear <<first name>> <<last name>>,

Lincoln Wood Products, Inc. writes to notify you of a recent incident that may impact the privacy of certain information provided to us. We take this incident very seriously and are providing you information about the incident, our response, and steps you can take to protect your information.

What Happened? On April 2, 2023, we discovered unusual activity on our network. We immediately began an investigation, which included working with third-party specialists to determine the nature and scope of the activity. Our investigation determined an unknown party acquired certain information on parts of our network. Therefore, we conducted a review of our network to determine the type of information contained therein and to whom the information related.

What Information Was Involved? On April 24, 2023, after a thorough review, the type of information may have included your name and the following: <<variable text 2- data elements>>.

What We Are Doing? In response to this incident, we conducted an investigation, changed account passwords, and are reviewing our policies and procedures related to data protection. Additionally, we are providing you access to credit monitoring and identity protection services at no cost to you.

What You Can Do. We encourage you to enroll in the credit monitoring and identity protection services we are making available to you. Instructions about how to enroll in these services and additional resources available to you are included in the enclosed *Steps You Can Take to Protect Your Information*.

For More Information. We understand you may have questions about this incident. You may contact us at 1-800-939-4170 Monday through Friday from 9 am to 9 pm Eastern time (excluding major U.S. holidays) or write to us at 1400 W. Taylor Street, PO Box 375, Merrill, WI 54452.

We sincerely regret any concern this incident may cause you. The privacy and security of information is important to us, and we will continue to take steps to protect information in our care.

Sincerely,

Dennis Krueger

Vice President/General Manager

ennis Krulger

Enroll in Credit Monitoring/Identity Protection

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- **2. Activate the credit monitoring** provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.
- **3. Telephone.** Contact IDX at **1-800-939-4170** to speak with a knowledgeable representative about the appropriate steps to take to protect your credit identity.

Monitor Your Accounts

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended fraud alert on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

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www.equifax.com
Equifax Fraud Alert
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Atlanta, GA 30348-5069
Equifax Credit Freeze
P.O. Box 105788
Atlanta, GA 30348-5788

Additional Information

Woodlyn, PA 19094

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

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EXHIBIT B

CIPRIANI & WERNER

A PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

MICHAEL J. BONNER mbonner@c-wlaw.com

DIANNA M. HALL dhall@c-wlaw.com

450 Sentry Parkway, Suite 200 Blue Bell, Pennsylvania 19422

Telephone: (610) 567-0700 Fax: (610) 567-0712

May 11, 2023

Via U.S. Mail Equifax PO Box 105069 Atlanta, GA 30348

RE: Data Breach Notification

To Whom It May Concern:

We serve as counsel for Lincoln Wood Products, Inc. ("Lincoln Wood") located at 1400 W. Taylor Street, PO Box 375, Merrill, WI 54452. We write to provide notification of a recent data breach.

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In response to this incident, Lincoln Wood conducted an investigation, notified the FBI, changed network passwords, and reviewed its policies and procedures related to data protection. Additionally, they provided notice to the potentially impacted individuals on May 11, 2023 via U.S. mail. A copy of the notice is attached as *Exhibit A*. In an abundance of caution, Lincoln Wood is offering the potentially impacted individuals complimentary credit monitoring and identity protection services.

Very truly yours,

CIPRIANI & WERNER, P.C.

By:

Michael J. Bonner, Esq.

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ATTORNEYS AT LAW

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DIANNA M. HALL dhall@c-wlaw.com

450 Sentry Parkway, Suite 200 Blue Bell, Pennsylvania 19422

Telephone: (610) 567-0700 Fax: (610) 567-0712

May 11, 2023

Via Email

Experian
Attn: Consumer Fraud Assistance
P.O. Box 9556
Allen, TX 75013
businessrecordsvictimassistance@experian.com

RE: Data Breach Notification

To Whom It May Concern:

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EXHIBIT A



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Via Email

dhall@c-wlaw.com

TransUnion
Attn: Consumer Relations & Fraud Victim Assistance
1561 E. Orangethorpe Ave.
Fullerton, CA 92831
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<<Notice of Data Breach>>

Dear <<first name>> <<last name>>,

Lincoln Wood Products, Inc. writes to notify you of a recent incident that may impact the privacy of certain information provided to us. We take this incident very seriously and are providing you information about the incident, our response, and steps you can take to protect your information.

What Happened? On April 2, 2023, we discovered unusual activity on our network. We immediately began an investigation, which included working with third-party specialists to determine the nature and scope of the activity. Our investigation determined an unknown party acquired certain information on parts of our network. Therefore, we conducted a review of our network to determine the type of information contained therein and to whom the information related.

What Information Was Involved? On April 24, 2023, after a thorough review, the type of information may have included your name and the following: <<variable text 2- data elements>>.

What We Are Doing? In response to this incident, we conducted an investigation, changed account passwords, and are reviewing our policies and procedures related to data protection. Additionally, we are providing you access to credit monitoring and identity protection services at no cost to you.

What You Can Do. We encourage you to enroll in the credit monitoring and identity protection services we are making available to you. Instructions about how to enroll in these services and additional resources available to you are included in the enclosed *Steps You Can Take to Protect Your Information*.

For More Information. We understand you may have questions about this incident. You may contact us at 1-800-939-4170 Monday through Friday from 9 am to 9 pm Eastern time (excluding major U.S. holidays) or write to us at 1400 W. Taylor Street, PO Box 375, Merrill, WI 54452.

We sincerely regret any concern this incident may cause you. The privacy and security of information is important to us, and we will continue to take steps to protect information in our care.

Sincerely,

Dennis Krueger

Vice President/General Manager

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Enroll in Credit Monitoring/Identity Protection

- 1. Website and Enrollment. Go to https://app.idx.us/account-creation/protect and follow the instructions for enrollment using your Enrollment Code at the top of your letter. Please note the deadline to enroll is August 11, 2023.
- **2. Activate the credit monitoring** provided as part of your IDX identity protection membership. The monitoring included in the membership must be activated to be effective. Note: You must have established credit and access to a computer and the internet to use this service. If you need assistance, IDX will be able to assist you.
- **3. Telephone.** Contact IDX at **1-800-939-4170** to speak with a knowledgeable representative about the appropriate steps to take to protect your credit identity.

Monitor Your Accounts

We encourage you to remain vigilant against incidents of identity theft and fraud by reviewing your credit reports/account statements for suspicious activity and to detect errors. Under U.S. law, you are entitled to one free credit report annually from each of the three major credit reporting bureaus, TransUnion, Experian, and Equifax. To order your free credit report, visit www.annualcreditreport.com or call 1-877-322-8228. Once you receive your credit report, review it for discrepancies and identify any accounts you did not open or inquiries from creditors that you did not authorize. If you have questions or notice incorrect information, contact the credit reporting bureau.

You have the right to place an initial or extended fraud alert on a credit file at no cost. An initial fraud alert is a one-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert lasting seven years. Should you wish to place a fraud alert, please contact any of the three credit reporting bureaus listed below.

As an alternative to a fraud alert, you have the right to place a credit freeze on a credit report, which will prohibit a credit bureau from releasing information in the credit report without your express authorization. The credit freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a credit freeze may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a credit freeze on your credit report. To request a credit freeze, you will need to provide the following information:

- 1. Full name (including middle initial as well as Jr., Sr., III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. Address for the prior two to five years;
- 5. Proof of current address, such as a current utility or telephone bill;
- 6. A legible photocopy of a government-issued identification card (e.g., state driver's license or identification card); and
- 7. A copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft, if you are a victim of identity theft.

Experian
1-888-397-3742
www.experian.com
Experian Fraud Alert
P.O. Box 9554
Allen, TX 75013
Experian Credit Freeze
P.O. Box 9554
Allen, TX 75013

Equifax
1-888-298-0045
www.equifax.com
Equifax Fraud Alert
P.O. Box 105069
Atlanta, GA 30348-5069
Equifax Credit Freeze
P.O. Box 105788
Atlanta, GA 30348-5788

Additional Information

Woodlyn, PA 19094

You can further educate yourself regarding identity theft, fraud alerts, credit freezes, and the steps you can take to protect your personal information by contacting the credit reporting bureaus, the Federal Trade Commission (FTC), or your state Attorney General. The FTC also encourages those who discover that their information has been misused to file a complaint with them. The FTC may be reached at 600 Pennsylvania Ave. NW, Washington, D.C. 20580; www.identitytheft.gov; 1-877-ID-THEFT (1-877-438-4338); and TTY: 1-866-653-4261.

You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement, your state Attorney General, and the FTC.

For Maryland residents, the Maryland Attorney General may be contacted at 200 St. Paul Place, 16th Floor, Baltimore, MD 21202; 1-888-743-0023; and www.marylandattorneygeneral.gov. Lincoln Wood Products, Inc. may be contacted at 1400 W. Taylor Street, PO Box 375, Merrill, WI 54452.

For New Mexico residents, you have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act: (i) the consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information; (ii) the consumer reporting agencies may not report outdated negative information; (iii) access to your file is limited; (iv) you must give consent for credit reports to be provided to employers; (v) you may limit "prescreened" offers of credit and insurance you get based on information in your credit report; (vi) and you may seek damages from violators. You may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and activeduty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review pursuant the Fair Credit Reporting https://files.consumerfinance.gov/f/201504_cfpb_summary_your-rights-under-fcra.pdf, or by writing Consumer Response Center, Room 130-A, FTC, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

For New York residents, the New York Attorney General may be contacted at Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; or https://ag.ny.gov.

For North Carolina residents, the North Carolina Attorney General may be contacted at 9001 Mail Service Center, Raleigh, NC 27699-9001; 1-877-566-7226 or 1-919-716-6000; and www.ncdoi.gov.

For Rhode Island residents, the Rhode Island Attorney General may be contacted at 150 South Main Street, Providence, RI 02903; 1-401-274-4400; and www.riag.ri.gov. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. There are [#] Rhode Island residents impacted by this incident.