

4145 SW Watson Avenue Suite 400 Beaverton, OR 97005 To Enroll, Please Call: 1-800-939-4170 Or Visit: <u>https://app.idx.us/account-</u> <u>creation/protect</u> Enrollment Code: <<XXXXXX>>>

<< First Name>> << Last Name>> <<Address 1>> <<Address 2>> <<City>>, <<State>> <<Zip>>

September 19, 2023

Subject: Notice of Data Security Incident

Dear << First Name>> << Last Name>>:

Gorman & Company, LLC ("Gorman") is writing to inform you about a data security incident that may have involved your personal information. Gorman takes the privacy and security of your information very seriously. Therefore, we are writing to inform you about the incident and advise you of certain steps you can take to help protect your personal information, including activating the free credit and identity monitoring services we are offering to you.

**What Happened:** On June 2, 2023, Gorman became aware of unusual activity that disrupted access to certain systems. Upon discovering this activity, Gorman immediately took steps to secure our network and launched an investigation with the assistance of independent cybersecurity experts to determine what happened and whether sensitive information may have been affected. The investigation subsequently revealed that certain personal information for our current and former employees and their dependents may have been accessed or acquired without authorization during the incident. After reviewing the potentially affected data in detail, we confirmed on August 10, 2023 that your personal information was potentially impacted as a result of the incident which is the reason for this notification.

What Information Was Involved? The information that was potentially impacted due to the incident may include your name, as well as your <<Variable Text – Data Elements>>. Please note that Gorman has <u>no</u> evidence of any actual or suspected misuse of this information.

What We Are Doing: As soon as we discovered this incident, we took steps to secure our environment and enlisted a leading, independent cybersecurity firm to conduct a forensic investigation. In addition, we have implemented several technical measures in our environment to bolster Gorman's security posture and reduce the chances of a similar incident occurring again.

While there is no evidence your information has been misused, out of an abundance of caution we are offering you complimentary identity theft protection services through IDX – a data breach and recovery services expert. These services include: <<12/24>> months of credit<sup>1</sup> and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed identity theft recovery services. To enroll, please call 1-800-939-4170 or visit <u>https://app.idx.us/account-creation/protect</u> and provide the enrollment code at the top of this page. Please note that the deadline to enroll is December 19, 2023.

To receive credit monitoring services, you must be over the age of 18 and have established credit in the U.S., have a Social Security number in your name, and have a U.S. residential address associated with your credit file.

What You Can Do: We encourage you to enroll in the complimentary credit protection services we are offering. With this protection, IDX can help you resolve issues if your identity is compromised. Please also review the guidance at the end of this letter which includes additional resources you may utilize to help protect your information.

**For More Information:** If you have questions or need assistance, please contact 1-800-939-4170, Monday through Friday from 6:00 a.m. to 6:00 p.m. Pacific Time, excluding major U.S. holidays. IDX representatives are fully versed on this incident and can help answer questions you may have regarding the protection of your information.

Very truly yours,

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Mike Redman Chief Financial Officer & Chief Operating Officer

## **STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION**

**Review Your Account Statements and Notify Law Enforcement of Suspicious Activity:** As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

**Request a Copy of Your Credit Report:** You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <u>https://www.annualcreditreport.com</u>, calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

Equifax	Experian	TransUnion
P.O. Box 105851	P.O. Box 9532	P.O. Box 1000
Atlanta, GA 30348	Allen, TX 75013	Chester, PA 19016
1-800-525-6285	1-888-397-3742	1-800-916-8800
www.equifax.com	www.experian.com	www.transunion.com

**Place a Fraud Alert:** You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at <a href="https://www.annualcreditreport.com">https://www.annualcreditreport.com</a>.

**Put a Security Freeze:** You have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you, including your full name, Social Security Number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state.

## Federal Trade Commission

600 Pennsylvania Ave, NW Washington, DC 20580 <u>consumer.ftc.gov</u>, and <u>www.ftc.gov/idtheft</u> 1-877-438-4338

North Carolina Attorney General 9001 Mail Service Center Raleigh, NC 27699 <u>ncdoj.gov</u> 1-877-566-7226

Illinois Attorney General Attorney General Kwame Raoul 100 W Randolph Street Chicago, IL 60601 1-866-999-5630t Maryland Attorney General 200 St. Paul Place Baltimore, MD 21202 <u>oag.state.md.us</u> 1-888-743-0023

Rhode Island Attorney General 150 South Main Street Providence, RI 02903 <u>http://www.riag.ri.gov</u> 1-401-274-4400

## Wisconsin Attorney General

Attorney General Josh Kaul Consumer Protection Division P.O. Box 7857 Madison, WI 53707-7857 Fax: (608) 267-2779 New York Attorney General Bureau of Internet and Technology Resources 28 Liberty Street New York, NY 10005 1-212-416-8433

Washington D.C. Attorney General 441 4th Street, NW Washington, DC 20001 <u>oag.dc.gov</u> 1-202-727-3400

**You also have certain rights under the Fair Credit Reporting Act (FCRA)**: These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit <u>https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf</u>.