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<Name 1>>
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<City>>><State>>><Zip>>>

<<Date>>>

Re: Notice of Data Breach

Dear << Name 1>>:

I am writing to you today to inform you of a recent incident that may affect the privacy of some of your information. This letter provides information about what happened, our response, and resources available to you to help protect your information from possible misuse. Heifer International takes the privacy and security of your information very seriously and we sincerely apologize for any inconvenience this incident may cause.

What Happened? On Thursday, July 16, 2020, Heifer International received notification from one of its third-party vendors, Blackbaud, Inc. ("Blackbaud"), of a cyber incident. Blackbaud is a leader in cloud computing, and hosts customer relationship management databases for many nonprofits, including Heifer International. Upon receiving notice of the cyber incident, Heifer International immediately started an investigation to determine the nature and scope of the incident and any impact on its data.

Blackbaud reported to us that in May of 2020, Blackbaud discovered a ransomware incident during which an unknown actor attempted to disrupt business by locking companies out of their data. Blackbaud reported the incident to law enforcement and worked with forensic investigators to investigate. Following its investigation, Blackbaud notified its customers that the unknown actor may have accessed or acquired certain Blackbaud customer data, before being locked out of the environment by Blackbaud in May of 2020.

What Information was Involved? Our investigation determined that the involved Blackbaud system contained your name and <
Breached Elements>>. Please note that, to date, we have not received any information from Blackbaud indicating that your information was specifically accessed or acquired by the unknown actor.

What we are Doing. Upon learning of the Blackbaud incident, Heifer International immediately began to determine what, if any, sensitive data was potentially involved. This investigation included working diligently to gather further information from Blackbaud to understand the scope of the incident. Heifer International later received further information from Blackbaud that enabled us to determine the information affected may have contained personal information.

Heifer International is very careful about the information it stores and works hard to keep your personal information safe. We take the confidentiality, privacy, and security of information in our care extremely seriously. As part of our ongoing commitment to the security of information in our care, we took immediate steps to reduce risk, are reviewing the way we work with third-party vendors, and are working with Blackbaud to evaluate additional measures to protect against this type of incident in the future. We will also be notifying state and federal regulators, as required.

What You Can Do. Please be especially cautious if you are contacted by anyone requesting personal information or payments at this time. We also encourage you to review the enclosed Steps You Can Take to Help Protect Your Information.

As an added precaution, we have arranged for you to enroll, <u>at no cost to you</u>, in an online credit monitoring service (*my*TrueIdentity) for one year provided by TransUnion Interactive, a subsidiary of TransUnion,[®] one of the three nationwide credit reporting companies.

How to Enroll: You can sign up online or via U.S. mail delivery

- To enroll in this service, go to the *my*TrueIdentity website at **www.MyTrueIdentity.com** and, in the space referenced as "Enter Activation Code," enter the 12-letter Activation Code <<12-letter Activation Code>> and follow the three steps to receive your credit monitoring service online within minutes.
- If you do not have access to the Internet and wish to enroll in a similar offline, paper-based credit monitoring service, via U.S. mail delivery, please call the TransUnion Fraud Response Services toll-free hotline at 1-855-288-5422. When prompted, enter the six-digit telephone passcode <<6-digit Telephone Pass Code>> and follow the steps to enroll in the offline credit monitoring service, add an initial fraud alert to your credit file, or to speak to a TransUnion representative if you believe you may be a victim of identity theft.

You can sign up for the online or offline credit monitoring service anytime between now and **<<Enrollment Deadline>>**. Due to privacy laws, we cannot register you directly. Please note that credit monitoring services might not be available for individuals who do not have a credit file with TransUnion or an address in the United States (or its territories) and a valid Social Security number. Enrolling in this service will not affect your credit score.

Once you are enrolled, you will be able to obtain one year of unlimited access to your TransUnion credit report and credit score. The daily credit monitoring service will notify you if there are any critical changes to your credit file at TransUnion, including fraud alerts, new inquiries, new accounts, new public records, late payments, changes of address, and more. The service also includes access to an identity restoration program that provides assistance in the event that your identity is compromised and up to \$1,000,000 in identity theft insurance with no deductible. (Policy limitations and exclusions may apply.)

For More Information. We understand that you may have questions about the Blackbaud incident that are not addressed in this letter. If you have additional questions, please call our dedicated assistance line at 855-913-0601 between the hours of 9:00 a.m. to 9:00 p.m. Eastern Time, Monday through Friday, except holidays.

We sincerely regret any inconvenience or concern this incident has caused.

Sincerely,

Pierre U. Ferrari President and Chief Executive Officer

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Heifer International

(enclosure)

STEPS YOU CAN TAKE TO HELP PROTECT YOUR INFORMATION

Monitor Accounts

In general, we encourage you to remain vigilant against incidents of identity theft and fraud, to review your account statements, and to monitor your credit reports for suspicious activity. Under U.S. law you are entitled to one free credit report annually from each of the three major credit reporting bureaus. To order your free credit report, visit www.annualcreditreport.com or call, toll-free, 1-877-322-8228. You may also contact the three major credit bureaus directly to request a free copy of your credit report.

You have the right to place a "security freeze" on your credit report, which will prohibit a consumer reporting agency from releasing information in your credit report without your express authorization. The security freeze is designed to prevent credit, loans, and services from being approved in your name without your consent. However, you should be aware that using a security freeze to take control over who gets access to the personal and financial information in your credit report may delay, interfere with, or prohibit the timely approval of any subsequent request or application you make regarding a new loan, credit, mortgage, or any other account involving the extension of credit. Pursuant to federal law, you cannot be charged to place or lift a security freeze on your credit report. Should you wish to place a security freeze, please contact the major consumer reporting agencies listed below:

Experian P.O. Box 9554 Allen, TX 75013 1-888-397-3742

1-888-397-3742 www.experian.com/freeze/center.html

TransUnion P.O. Box 160 Woodlyn, PA 19094 1-888-909-8872

www.transunion.com/credit-freeze

Equifax P.O. Box 105788 Atlanta, GA 30348-5788 1-800-685-1111

www.equifax.com/personal/ credit-report-services

In order to request a security freeze, you will need to provide the following information:

- 1. Your full name (including middle initial as well as Jr., Sr., II, III, etc.);
- 2. Social Security number;
- 3. Date of birth;
- 4. If you have moved in the past five (5) years, provide the addresses where you have lived over the prior five (5) years;
- 5. Proof of current address, such as a current utility bill or telephone bill;
- 6. A legible photocopy of a government-issued identification card (state driver's license or ID card, military identification, etc.);
- 7. If you are a victim of identity theft, include a copy of either the police report, investigative report, or complaint to a law enforcement agency concerning identity theft.

As an alternative to a security freeze, you have the right to place an initial or extended "fraud alert" on your file at no cost. An initial fraud alert is a 1-year alert that is placed on a consumer's credit file. Upon seeing a fraud alert display on a consumer's credit file, a business is required to take steps to verify the consumer's identity before extending new credit. If you are a victim of identity theft, you are entitled to an extended fraud alert, which is a fraud alert lasting seven (7) years. Should you wish to place a fraud alert, please contact any one of the agencies listed below:

Experian
P.O. Box 9554
Allen, TX 75013
1-888-397-3742
www.experian.com/fr

www.experian.com/fraud/center.html

TransUnion P.O. Box 2000 Chester, PA 19016 1-800-680-7289 www.transunion.cc

www.transunion.com/fraud-victim-resource/place-fraud-alert

Equifax P.O. Box 105069 Atlanta, GA 30348 1-888-766-0008

www.equifax.com/personal/ credit-report-services

Additional Information

You can further educate yourself regarding identity theft, fraud alerts, security freezes, and the steps you can take to protect yourself by contacting the consumer reporting agencies, the Federal Trade Commission, or your state Attorney General.

The Federal Trade Commission can be reached at: 600 Pennsylvania Avenue NW, Washington, DC 20580, www.identitytheft.gov, 1-877-ID-THEFT (1-877-438-4338); TTY: 1-866-653-4261. The Federal Trade Commission also encourages those who discover that their information has been misused to file a complaint with them. You can obtain further information on how to file such a complaint by way of the contact information listed above. You have the right to file a police report if you ever experience identity theft or fraud. Please note that in order to file

a report with law enforcement for identity theft, you will likely need to provide some proof that you have been a victim. Instances of known or suspected identity theft should also be reported to law enforcement and your state Attorney General.

For Maryland residents, the Attorney General can be contacted by mail at 200 St. Paul Place, Baltimore, MD, 21202; toll-free at 1-888-743-0023; by phone at (410) 576-6300; consumer hotline (410) 528-8662; and online at www.marylandattorneygeneral.gov. For New Mexico residents, you have rights pursuant to the Fair Credit Reporting Act, such as the right to be told if information in your credit file has been used against you, the right to know what is in your credit file, the right to ask for your credit score, and the right to dispute incomplete or inaccurate information. Further, pursuant to the Fair Credit Reporting Act, the consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information; consumer reporting agencies may not report outdated negative information; access to your file is limited; you must give your consent for credit reports to be provided to employers; you may limit "prescreened" offers of credit and insurance you get based on information in your credit report; and you may seek damages from violators. You may have additional rights under the Fair Credit Reporting Act not summarized here. Identity theft victims and active duty military personnel have specific additional rights pursuant to the Fair Credit Reporting Act. We encourage you to review your rights pursuant to the Fair Credit Reporting Act by visiting www.consumerfinance.gov/f/201504 cfpb summary your-rights-under-fcra.pdf, or by writing Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580. For New York residents, the Attorney General may be contacted at: Office of the Attorney General, The Capitol, Albany, NY 12224-0341; 1-800-771-7755; https://ag.ny.gov/. For North Carolina residents: The North Carolina Attorney General can be contacted by mail at 9001 Mail Service Center, Raleigh, NC 27699-9001; toll-free at 1-877-566-7226; by phone at 1-919-716-6400, and online at www.ncdoj.gov. For Rhode Island residents: The Rhode Island Attorney General can be reached at: 150 South Main Street, Providence, Rhode Island 02903, www.riag.ri.gov, 1-401-247-4400. Under Rhode Island law, you have the right to obtain any police report filed in regard to this incident. There are approximately 1425 Rhode Island residents impacted by this incident. This notice has not been delayed by a law enforcement investigation. For District of Columbia residents: The District of Columbia Attorney General can be reached at: 441 4th St NW #1100, Washington, DC 20001, oag.dc.gov, (202) 727-3400.