

Fire Safety Checklist For Temporary Lodging Facilities

Date:	County:
Occupancy Name	Street Address
Responsible Party	City/State/Zip
Phone	Property Owner
Licensing Agency Contact	Phone

Yes	No	Standards	Fire Code #	Comments
		I. Exterior		
		A. Address Posted	505.1	
		B. Excessive Trash/Weeds	304.1.1, 304.1.2	
		II. Exiting		
		A. Insufficient Exits	1006.2 and 3	
		B. Sleeping rooms require escape/rescue windows-5/7sq.ft; 24" net height; 20" clear width; 44" finished sill height from floor or direct exit door to exterior	1031.3	
		C. Handrails	1011.11	
		D. Obstructed MCA 50-61-106	1032.3	
		III Electrical		
		A. Hazardous Condition	603.2.2	Switch/Outlet Covers Missing, Exposed Wires
		B. Extension Cords	603.5.3/603.6/603.9	Portable Heaters Not Allowed on Extension Cords
		C. Panel Access/30-inch clearance	603.4	
		IV Fire Protection		
		A. Smoke Detectors – each sleeping room/hallway	MCA 70-24-303/G	
		B. Carbon Monoxide Detector		
		V Extinguishers		
		A. Improperly Mounted- Top no higher than 5'	906.9.1	
		B. Obstructed/Need Service	906.2/906.6	
		C. Required	906.1	
		VI Flammable Liquids		
		A. Careless Storage	5704.3.3.3	
		B. Suggest Metal Locker > 10 Gallons	5704.3.4.4	
		VII Heat Appliances		
		A. Combustibles Near	305.1, 315.3	
		B. Maintenance and Improper Installation	605.6.1 and 2	
		VIII Housekeeping		
		B. Combustible storage too close to Ceiling or Sprinkler heads	315.3.1	
		C. Storage under stairs	315.3.2	
		D. Disorderly	315.3	
		IV General		
		Maintenance of fire-resistive construction	703.2	No Holes in Walls or Ceilings
		Water heater-Pressure relief valve and piping	Plumbing Code	
		Emergency evacuation plans	404	Posted by Sleeping Areas
		Maintenance log-smoke detector/CO Monitor batteries		Tested Monthly, Records Kept on Site
		Telephone With Emergency Contact List		

Signature of Owner/Employee	Signer Print Name	Date	
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109.2 Owner/occupant responsibility.
 Correction and abatement of violations of this code shall be the responsibility of the owner. If an occupant creates, or allows to be created, hazardous conditions in violation of this code, the occupant shall be held responsible for the abatement of such hazardous conditions.
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