



Return Mail Processing Center
PO Box 6336
Portland, OR 97228-6336

<<Mail ID>>
<<Name1>>
<<Address1>>
<<Address2>>
<<City>><<State>><<Zip>>

<<Date>>

Dear <<Name1>>:

Nova Southeastern University (NSU) takes the privacy and confidentiality of our patients' privacy seriously. Regrettably, we are writing to inform you about an incident involving some of that information.

On March 2, 2017, we learned that two unencrypted portable hard drives were stolen from an NSU employee on February 28, 2017. We immediately began a search for the hard drives and conducted a thorough investigation. Unfortunately, to date, the hard drives have not been located. Our investigation determined that the hard drives contained information related to an NSU laboratory and included your name, provider's name, and lab result. Your social security number and other financial information were **not** contained on the drives.

We have no indication that your information has been used in any way. However, we wanted to advise you of the incident and assure you that we take it very seriously.

We deeply regret that this occurred and any inconvenience or concern it may have caused you. To help prevent something like this from happening in the future, we are reinforcing with our staff education on our privacy policies in the handling of patient information, and in the use of portable hard drives. If you have any questions, please call **1-888-752-9987** Monday through Friday, 9:00 a.m. to 9:00 p.m. Eastern Daylight Time.

Sincerely,

Charles Rodholm
Chief Information Security Officer
Nova Southeastern University