



Return Mail Processing Center
PO Box 6336
Portland, OR 97228-6336

<<Mail ID>>
<<Name>>
<<Name2>>
<<Address1>>
<<Address2>>
<<City>>, <<ST>><<ZIP>>
<<Country>>

<<Date>>

NOTICE OF DATA SECURITY INCIDENT

Dear <<Name>>:

Talx Corporation (“TALX”), a wholly owned subsidiary of Equifax Inc., is writing to inform you about a data security incident that may have resulted in the unauthorized access to an electronic copy of your Allegis Group, Inc., or Allegis Group, Inc. subsidiary (“Allegis”), W-2 tax form. We take the protection of such information very seriously. Accordingly, out of an abundance of caution, we are notifying a broad group of individuals who may have been affected.

What Happened

TALX provides payroll-related services for Allegis, your current or former employer, that you are able to access through TALX’s online portal available at www.mytaxform.com or <https://PaperlessPay.TALX.com/allegis> (“online portal”). We recently discovered that an unauthorized third-party(ies) accessed the accounts of certain employees during various time periods from January 4, 2016 through March 29, 2017. Upon learning of the unauthorized access, TALX and Allegis worked together promptly to understand what happened, and determined that, in some instances, the unauthorized third-party(ies) successfully answered personal questions about the affected employees in order to reset the employees’ PINs (i.e., the password to access the online portal).

We have no indication that either TALX or Allegis was the source of any of the information used to reset the PINs and access the accounts. While we are continuing to investigate the incident, out of an abundance of caution, we are notifying a broad group of individuals who may have been affected.

What Information Was Involved

An unauthorized third-party(ies) may have accessed an electronic copy of your W-2 tax form, which includes your name, address, Social Security number, and earnings information. The unauthorized third-party(ies) may have also accessed other information maintained in your online portal account, including your name, address, phone number, date of birth, Social Security number, wage and direct deposit information, employee identification number, email address, gender, and marital status.

What We Are Doing

We have notified federal law enforcement, the Internal Revenue Service (“IRS”), and state tax authorities of the incident, who we understand will monitor affected individuals’ accounts for the purposes of attempting to prevent fraudulent tax refunds.

To help prevent recurrence of this type of incident, TALX has implemented additional security measures, including enhanced fraud monitoring. In addition, TALX has reset your PIN to the original default PIN assigned by Allegis, removed unverified contact information (email addresses and phone numbers) associated with your account, and added valid contact information from Allegis, where available, for the purpose of resetting your PIN. To access your account, you will need to go to the websites listed above and log-in with your employee ID. You will then be prompted to choose the best available contact method and verify your identity by receiving a one-time-passcode (“OTP”) to the email or phone number supplied by Allegis if one was available. Once you access your online portal account, we encourage you to create a new PIN for your account and ensure that your contact information is up to date. If you are unable to reset your PIN with the OTP option or you otherwise cannot access your online portal account, please call the TALX Customer Service Center at 1-888-594-3729.

What You Can Do

We are notifying you so that you can take appropriate steps to protect yourself and to offer you identity protection services. Allegis has arranged to have AllClearID provide identity protection services for 24 months at no cost to you. For more information about these identity protection services, including instructions on how to sign-up, please see the attached product information sheet.

Allegis encourages you to enroll in the AllClearID identity protection services being provided. Even if you choose not to enroll in the services, there are other steps you can take to help protect yourself. Please see the information in the “Identity Theft Prevention Tips” attachment about how you can obtain a free copy of your credit report and place a fraud alert and/or credit freeze on your credit report.

For More Information

We deeply regret that this incident occurred and are committed to ensuring that your personal information remains protected. If you have any questions, please call 1-877-263-7997, Monday-Saturday between the hours of 8 a.m. and 8 p.m. CST, and provide the reference number A1212.

Sincerely,

TALX Corporation

Attachments: Identity Theft Prevention Tips
AllClearID Product and Enrollment Information

Identity Theft Prevention Tips

We encourage you to take the following steps to protect your personal information:

- **Contact the IRS.** If you suspect you are a victim of tax-related identity theft, please consider taking the following steps:
 - Visit <https://www.irs.gov/individuals/how-irs-id-theft-victim-assistance-works> or <https://www.irs.gov/individuals/data-breach-information-for-taxpayers> for more information about tax- related identify theft and steps you can take to protect yourself.
 - Contact the IRS at 1-800-908-4490 for additional information.
 - Complete IRS Form 14039, Identity Theft Affidavit, available at <https://www.irs.gov/uac/taxpayer-guide-to-identity-theft>. Once you have fully completed the form, print it and submit it to the IRS according to the instructions on the form.
- **Contact your State Tax Agency.** Information on how to contact your state tax agency is available at <http://www.taxadmin.org/state-tax-agencies>.
- **Order Your Free Credit Report.** We recommend that you remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring your credit reports. You may obtain a free copy of your credit report from each company listed below once every 12 months by requesting your report online at www.annualcreditreport.com, calling toll-free 1-877-322-8228, or mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting any of the credit reporting agencies below:

Equifax
PO Box 740241
Atlanta, GA 30374
www.equifax.com
888-766-0008

Experian
PO Box 9554
Allen, TX 75013
www.experian.com
888-397-3742

TransUnion
PO Box 2000
Chester, PA 19016
www.transunion.com
800-680-7289

- **Register for Identity Theft Protection Services.** Allegis has arranged to have AllClearID provide identity protection services for 24 months at no cost to you. For more information about these identity protection services, including instructions on how to sign-up, please see the attached product information sheet.
- **Report Incidents.** If you believe you are the victim of identity theft, you should contact the proper law enforcement authorities, including local law enforcement, and you should consider contacting your state attorney general and/or the Federal Trade Commission (“FTC”). You may also contact the FTC to obtain additional information about avoiding identity theft.

Federal Trade Commission, Consumer Response Center
600 Pennsylvania Avenue NW, Washington, DC 20580; 1-877-IDTHEFT (438-4338)
www.ftc.gov/idtheft

State Attorneys General: Information on how to contact your state attorney general may be found at www.naag.org/naag/attorneys-general/whos-my-ag.php.

- **Consider Placing a Fraud Alert on Your Credit File.** To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you. It also may delay your ability to obtain credit. You may place a fraud alert in your file by calling one of the three nationwide consumer reporting agencies. Contact information for each of the three credit reporting agencies is as follows:.

Equifax	Equifax Credit Information Services, Inc. P.O. Box 740241 Atlanta, GA 30374	1-800-525-6285	www.equifax.com
Experian	Experian Inc. P.O. Box 9554 Allen, TX 75013	1-888-397-3742	www.experian.com
TransUnion	TransUnion LLC P.O. Box 2000 Chester, PA 19022-2000	1-800-680-7289	www.transunion.com

As soon as that agency processes your fraud alert, it will notify the other two, which then also must place fraud alerts in your file. You may choose between two types of fraud alert. An initial alert (Initial Security Alert) stays in your file for at least 90 days. An extended alert (Extended Fraud Victim Alert) stays in your file for seven years. To place either of these alerts, a consumer reporting agency will require you to provide appropriate proof of your identity, which may include your Social Security number. If you ask for an extended alert, you will have to provide an identity theft report. An identity theft report includes a copy of a report you have filed with a federal, state, or local law enforcement agency, and additional information a consumer reporting agency may require you to submit. For more detailed information about the identity theft report, visit www.ftc.gov/idtheft/.

- **Consider Placing a Security Freeze on Your Credit File.** You may wish to place a “security freeze” (also known as a “credit freeze”) on your credit file. A security freeze is designed to prevent potential creditors from accessing your credit file at the consumer reporting agencies without your consent. There may be fees for placing, lifting, and/or removing a security freeze, which generally range from \$5-\$20 per action. *Unlike a fraud alert, you must place a security freeze on your credit file at each consumer reporting agency individually.* For more information on security freezes, you may contact the three nationwide consumer reporting agencies or the FTC as described above. As the instructions for establishing a security freeze differ from state to state, please contact the three nationwide consumer reporting agencies to find out more information.

The consumer reporting agencies may require proper identification prior to honoring your request. For example, you may be asked to provide:

- Your full name with middle initial and generation (such as Jr., Sr., II, III)
 - Your Social Security number
 - Your date of birth
 - Addresses where you have lived over the past five years
 - A legible copy of a government-issued identification card (e.g., a state driver’s license or military ID card)
 - Proof of your current residential address (such as a current utility bill or account statement)
- **For Maryland Residents.** You may obtain information about preventing and avoiding identity theft from the Maryland Office of the Attorney General at:

Maryland Office of the Attorney General
Consumer Protection Division 200 St. Paul Place
Baltimore, MD 21202
(888) 743-0023 (toll-free in Maryland)
(410) 576-6300
www.oag.state.md.us

- **For North Carolina Residents.** You may obtain information about preventing and avoiding identity theft from the North Carolina Office of the Attorney General at:

North Carolina Attorney General’s Office 9001 Mail Service Center
Raleigh, NC 27699-9001
(877) 566-7226 (toll-free in North Carolina)
(919) 716-6400
www.ncdoj.gov

- **For Oregon Residents.** We encourage you to report suspected identity theft to law enforcement, including the FTC and the Oregon Office of the Attorney General at:

Oregon Department of Justice 1162 Court Street NE
Salem, OR 97301-4096
(877) 877-9392 (toll-free in Oregon)
(503) 378-4400
<http://www.doj.state.or.us>

- **For Rhode Island Residents.** You may obtain information about preventing and avoiding identity theft from the Rhode Island Office of the Attorney General at:

Rhode Island Office of the Attorney General Consumer Protection Unit
150 South Main Street Providence, RI 02903
(401)-274-4400
<http://www.riag.ri.gov>

You have the right to obtain a police report and request a security freeze as described above. The consumer reporting agencies may charge you a fee of up to \$10 to place a security freeze on your account, and may require that you provide certain personal information (such as your name, Social Security number, date of birth, and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to honoring your request for a security freeze. There is no charge, however, to place, lift or remove a security freeze if you have been a victim of identity theft and you provide the consumer reporting agencies with a valid police report.

- **For West Virginia Residents.** You have the right to the right to ask that nationwide consumer reporting agencies place “fraud alerts” in your file to let potential creditors and others know that you may be a victim of identity theft, as described above. You also have a right to place a security freeze on your credit report, as described above.

AllClearID Identity Protection Service

Allegis has arranged to have AllClearID protect your identity for 24 months at no cost to you. The following identity protection services start on the date of this notice and you can use them at any time during the next 24 months.

AllClear Identity Repair: This service is automatically available to you with no enrollment required. If a problem arises, simply call 1-877-263-7997 and a dedicated investigator will help recover financial losses, restore your credit and make sure your identity is returned to its proper condition.

AllClear Credit Monitoring: This service offers additional layers of protection including credit monitoring and a \$1 million identity theft insurance policy. **To use this service, you will need to provide your personal information to AllClearID. You may sign up online at enroll.allclearid.com or by phone by calling 1-877-263-7997 using the following redemption code: <<RedemptionCode>>.**

Please note: Additional steps may be required by you in order to activate your phone alerts and monitoring options.



Return Mail Processing Center
PO Box 6336
Portland, OR 97228-6336

<<Mail ID>>
<<Name>>
<<Name2>>
<<Address1>>
<<Address2>>
<<City>>, <<ST>><<ZIP>>
<<Country>>

<<Date>>

NOTICE OF DATA SECURITY INCIDENT

Dear <<Name>>:

Talx Corporation (“TALX”), a wholly owned subsidiary of Equifax Inc., is writing to inform you about a data security incident that may have resulted in the unauthorized access to an electronic copy of your Allegis Group, Inc., or Allegis Group, Inc. subsidiary (“Allegis”), W-2 and 1095-C tax forms. We take the protection of such information very seriously. Accordingly, out of an abundance of caution, we are notifying a broad group of individuals who may have been affected.

What Happened

TALX provides payroll-related services for Allegis, your current or former employer, that you are able to access through TALX’s online portal available at www.mytaxform.com or <https://PaperlessPay.TALX.com/allegis> (“online portal”). We recently discovered that an unauthorized third-party(ies) accessed the accounts of certain employees during various time periods from January 4, 2016 through March 29, 2017. Upon learning of the unauthorized access, TALX and Allegis worked together promptly to understand what happened, and determined that, in some instances, the unauthorized third-party(ies) successfully answered personal questions about the affected employees in order to reset the employees’ PINs (i.e., the password to access the online portal).

We have no indication that either TALX or Allegis was the source of any of the information used to reset the PINs and access the accounts. While we are continuing to investigate the incident, out of an abundance of caution, we are notifying a broad group of individuals who may have been affected.

What Information Was Involved

An unauthorized third-party(ies) may have accessed an electronic copy of your W-2 and 1095-C tax forms. Your W-2 tax form includes your name, address, Social Security number, and earnings information, and your 1095-C, which includes your name, address, Social Security number, and health insurance coverage information. The unauthorized third-party(ies) may have also accessed other information maintained in your online portal account, including your name, address, phone number, date of birth, Social Security number, wage and direct deposit information, employee identification number, email address, gender, and marital status.

What We Are Doing

We have notified federal law enforcement, the Internal Revenue Service (“IRS”), and state tax authorities of the incident, who we understand will monitor affected individuals’ accounts for the purposes of attempting to prevent fraudulent tax refunds.

To help prevent recurrence of this type of incident, TALX has implemented additional security measures, including enhanced fraud monitoring. In addition, TALX has reset your PIN to the original default PIN assigned by Allegis, removed unverified contact information (email addresses and phone numbers) associated with your account, and added valid contact information from Allegis, where available, for the purpose of resetting your PIN. To access your account, you will need to go to the websites listed above and log-in with your employee ID. You will then be prompted to choose the best available contact method and verify your identity by receiving a one-time-passcode (“OTP”) to the email or phone number supplied by Allegis if one was available. Once you access your online portal account, we encourage you to create a new PIN for your account and ensure that your contact information is up to date. If you are unable to reset your PIN with the OTP option or you otherwise cannot access your online portal account, please call the TALX Customer Service Center at 1-888-594-3729.

What You Can Do

We are notifying you so that you can take appropriate steps to protect yourself and to offer you identity protection services. Allegis has arranged to have AllClearID provide identity protection services for 24 months at no cost to you. For more information about these identity protection services, including instructions on how to sign-up, please see the attached product information sheet.

Allegis encourages you to enroll in the AllClearID identity protection services being provided. Even if you choose not to enroll in the services, there are other steps you can take to help protect yourself. Please see the information in the “Identity Theft Prevention Tips” attachment about how you can obtain a free copy of your credit report and place a fraud alert and/or credit freeze on your credit report.

For More Information

We deeply regret that this incident occurred and are committed to ensuring that your personal information remains protected. If you have any questions, please call 1-877-263-7997, Monday-Saturday between the hours of 8 a.m. and 8 p.m. CST, and provide the reference number A3434.

Sincerely,

TALX Corporation

Attachments: Identity Theft Prevention Tips
AllClearID Product and Enrollment Information

Identity Theft Prevention Tips

We encourage you to take the following steps to protect your personal information:

- **Contact the IRS.** If you suspect you are a victim of tax-related identity theft, please consider taking the following steps:
 - Visit <https://www.irs.gov/individuals/how-irs-id-theft-victim-assistance-works> or <https://www.irs.gov/individuals/data-breach-information-for-taxpayers> for more information about tax-related identity theft and steps you can take to protect yourself.
 - Contact the IRS at 1-800-908-4490 for additional information.
 - Complete IRS Form 14039, Identity Theft Affidavit, available at <https://www.irs.gov/uac/taxpayer-guide-to-identity-theft>. Once you have fully completed the form, print it and submit it to the IRS according to the instructions on the form.
- **Contact your State Tax Agency.** Information on how to contact your state tax agency is available at <http://www.taxadmin.org/state-tax-agencies>.
- **Order Your Free Credit Report.** We recommend that you remain vigilant for incidents of fraud and identity theft by reviewing account statements and monitoring your credit reports. You may obtain a free copy of your credit report from each company listed below once every 12 months by requesting your report online at www.annualcreditreport.com, calling toll-free 1-877-322-8228, or mailing an Annual Credit Report Request Form (available at www.annualcreditreport.com) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281. You may also purchase a copy of your credit report by contacting any of the credit reporting agencies below:

Equifax PO Box 740241 Atlanta, GA 30374 www.equifax.com 888-766-0008	Experian PO Box 9554 Allen, TX 75013 www.experian.com 888-397-3742	TransUnion PO Box 2000 Chester, PA 19016 www.transunion.com 800-680-7289
---	--	--

- **Register for Identity Theft Protection Services.** Allegis has arranged to have AllClearID provide identity protection services for 24 months at no cost to you. For more information about these identity protection services, including instructions on how to sign-up, please see the attached product information sheet.
- **Report Incidents.** If you believe you are the victim of identity theft, you should contact the proper law enforcement authorities, including local law enforcement, and you should consider contacting your state attorney general and/or the Federal Trade Commission (“FTC”). You may also contact the FTC to obtain additional information about avoiding identity theft.

Federal Trade Commission, Consumer Response Center
 600 Pennsylvania Avenue NW, Washington, DC 20580; 1-877-IDTHEFT (438-4338)
www.ftc.gov/idtheft

State Attorneys General: Information on how to contact your state attorney general may be found at www.naag.org/naag/attorneys-general/whos-my-ag.php.

- **Consider Placing a Fraud Alert on Your Credit File.** To protect yourself from possible identity theft, consider placing a fraud alert on your credit file. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you. It also may delay your ability to obtain credit. You may place a fraud alert in your file by calling one of the three nationwide consumer reporting agencies. Contact information for each of the three credit reporting agencies is as follows:

Equifax	Equifax Credit Information Services, Inc. P.O. Box 740241 Atlanta, GA 30374	1-800-525-6285	www.equifax.com
Experian	Experian Inc. P.O. Box 9554 Allen, TX 75013	1-888-397-3742	www.experian.com
TransUnion	TransUnion LLC P.O. Box 2000 Chester, PA 19022-2000	1-800-680-7289	www.transunion.com

As soon as that agency processes your fraud alert, it will notify the other two, which then also must place fraud alerts in your file. You may choose between two types of fraud alert. An initial alert (Initial Security Alert) stays in your file for at least 90 days. An extended alert (Extended Fraud Victim Alert) stays in your file for seven years. To place either of these alerts, a consumer reporting agency will require you to provide appropriate proof of your identity, which may include your Social Security number. If you ask for an extended alert, you will have to provide an identity theft report. An identity theft report includes a copy of a report you have filed with a federal, state, or local law enforcement agency, and additional information a consumer reporting agency may require you to submit. For more detailed information about the identity theft report, visit www.ftc.gov/idtheft/.

- **Consider Placing a Security Freeze on Your Credit File.** You may wish to place a “security freeze” (also known as a “credit freeze”) on your credit file. A security freeze is designed to prevent potential creditors from accessing your credit file at the consumer reporting agencies without your consent. There may be fees for placing, lifting, and/or removing a security freeze, which generally range from \$5-\$20 per action. *Unlike a fraud alert, you must place a security freeze on your credit file at each consumer reporting agency individually.* For more information on security freezes, you may contact the three nationwide consumer reporting agencies or the FTC as described above. As the instructions for establishing a security freeze differ from state to state, please contact the three nationwide consumer reporting agencies to find out more information.

The consumer reporting agencies may require proper identification prior to honoring your request. For example, you may be asked to provide:

- Your full name with middle initial and generation (such as Jr., Sr., II, III)
 - Your Social Security number
 - Your date of birth
 - Addresses where you have lived over the past five years
 - A legible copy of a government-issued identification card (e.g., a state driver’s license or military ID card)
 - Proof of your current residential address (such as a current utility bill or account statement)
- **For Maryland Residents.** You may obtain information about preventing and avoiding identity theft from the Maryland Office of the Attorney General at:

Maryland Office of the Attorney General
Consumer Protection Division 200 St. Paul Place
Baltimore, MD 21202
(888) 743-0023 (toll-free in Maryland)
(410) 576-6300
www.oag.state.md.us

- **For North Carolina Residents.** You may obtain information about preventing and avoiding identity theft from the North Carolina Office of the Attorney General at:

North Carolina Attorney General’s Office 9001 Mail Service Center
Raleigh, NC 27699-9001
(877) 566-7226 (toll-free in North Carolina)
(919) 716-6400
www.ncdoj.gov

- **For Oregon Residents.** We encourage you to report suspected identity theft to law enforcement, including the FTC and the Oregon Office of the Attorney General at:

Oregon Department of Justice 1162 Court Street NE
Salem, OR 97301-4096
(877) 877-9392 (toll-free in Oregon)
(503) 378-4400
<http://www.doj.state.or.us>

- **For Rhode Island Residents**. You may obtain information about preventing and avoiding identity theft from the Rhode Island Office of the Attorney General at:

Rhode Island Office of the Attorney General Consumer Protection Unit
150 South Main Street Providence, RI 02903
(401)-274-4400
<http://www.riag.ri.gov>

You have the right to obtain a police report and request a security freeze as described above. The consumer reporting agencies may charge you a fee of up to \$10 to place a security freeze on your account, and may require that you provide certain personal information (such as your name, Social Security number, date of birth, and address) and proper identification (such as a copy of a government-issued ID card and a bill or statement) prior to honoring your request for a security freeze. There is no charge, however, to place, lift or remove a security freeze if you have been a victim of identity theft and you provide the consumer reporting agencies with a valid police report.

- **For West Virginia Residents**. You have the right to the right to ask that nationwide consumer reporting agencies place “fraud alerts” in your file to let potential creditors and others know that you may be a victim of identity theft, as described above. You also have a right to place a security freeze on your credit report, as described above.

AllClearID Identity Protection Service

Allegis has arranged to have AllClearID protect your identity for 24 months at no cost to you. The following identity protection services start on the date of this notice and you can use them at any time during the next 24 months.

AllClear Identity Repair: This service is automatically available to you with no enrollment required. If a problem arises, simply call 1-877-263-7997 and a dedicated investigator will help recover financial losses, restore your credit and make sure your identity is returned to its proper condition.

AllClear Credit Monitoring: This service offers additional layers of protection including credit monitoring and a \$1 million identity theft insurance policy. **To use this service, you will need to provide your personal information to AllClearID. You may sign up online at enroll.allclearid.com or by phone by calling 1-877-263-7997 using the following redemption code: <<RedemptionCode>>.**

Please note: Additional steps may be required by you in order to activate your phone alerts and monitoring options.