

P.O. Box 1907 Suwanee, GA 30024 To Enroll, Please Call: 1-800-939-4170 Or Visit: <u>https://app.idx.us/account-</u> <u>creation/protect</u> Enrollment Code: <<XXXXXXX>>

<<First Name>> << Last Name>> <<Address1>> <<Address2>> <<City>>, <<State>> <<Zip Code>>

July 19, 2021

Subject: Notice of Data <<variable 1>>

Dear <<<First Name>> << Last Name>>:

I am writing to inform you of a data security incident that may have affected your personal information. At Colton Telephone Company d/b/a COLTONTEL, we take the privacy and security of personal information very seriously. We are contacting you to notify you that this incident occurred and inform you about steps you can take to ensure your information is protected, including enrolling in the complimentary identity protection services we are making available to you.

What Happened? On May 10, 2021, COLTONTEL learned of unusual activity involving an employee email account. Upon discovering this activity, COLTONTEL immediately took steps to secure the affected account and began an internal investigation. While our investigation identified unauthorized logins to the email account in early May 2021, it was not able to identify information within the account that may have been viewed or acquired. Out of an abundance of caution, we conducted a review of the entire contents of the email account in an effort to identify personal information that could have potentially been affected as a result of the incident. COLTONTEL's review concluded on June 7, 2021, and the review indicated that the email account contained some of your information in reference to your capital credit account at a COLTONTEL associate entity, Monitor Telecom. Since that time, we have been working on gathering contact information needed to notify the potentially affected individuals.

Please note that this unauthorized access was limited to information transmitted via email and did not affect any other COLTONTEL information systems. We are not aware of the misuse of any personal information that may have been involved in this incident.

What Information Was Involved? The potentially affected information may have included your <<variable2>>.

What Are We Doing? As soon as we discovered this incident, we took the steps described above. We have also implemented additional safeguards to help ensure the security of our email environment and to reduce the risk of a similar incident occurring in the future, including blocking international access and working to deploy multi-factor authentication.

In addition, we are providing you with information about steps you can take to help protect your personal information and, out of an abundance of caution, we are offering you credit monitoring and identity theft restoration services at no cost to you through IDX, the data breach and recovery services expert. IDX identity protection services include: 12 months of credit and CyberScan monitoring, a \$1,000,000 insurance reimbursement policy, and fully managed id theft recovery services. With this protection, IDX will help you resolve issues if your identity is compromised.

What Can You Do? We recommend that you review the guidance included with this letter about how to help protect your information. We encourage you to contact IDX with any questions and to enroll in free identity protection services by calling 1-800-939-4170 or going to <u>https://app.idx.us/account-creation/protect</u> and using the Enrollment Code provided above. IDX

representatives are available Monday through Friday from 6 am - 6 pm Pacific Time. Please note the deadline to enroll is October 19, 2021.

We encourage you to take full advantage of this service offering. IDX representatives are fully versed on the incident and can answer questions or respond to concerns you may have regarding the protection of your personal information.

For More Information: Further information about how to help protect your personal information appears on the following page. If you have questions or need assistance, please call our dedicated call center at 1-800-939-4170, Monday through Friday from 6 am - 6 pm Pacific Time.

We take your trust in us and this matter very seriously. Please accept our sincere apologies for any worry or inconvenience that this may cause you.

Sincerely,

Kelly Stephens

Kelly Stephens President COLTONTEL

Geri Fraijo

Geri Fraijo General Manager COLTONTEL

STEPS YOU CAN TAKE TO FURTHER PROTECT YOUR INFORMATION

Review Your Account Statements and Notify Law Enforcement of Suspicious Activity: As a precautionary measure, we recommend that you remain vigilant by reviewing your account statements and credit reports closely. If you detect any suspicious activity on an account, you should promptly notify the financial institution or company with which the account is maintained. You also should promptly report any fraudulent activity or any suspected incidence of identity theft to proper law enforcement authorities, your state attorney general, and/or the Federal Trade Commission (FTC).

Copy of Credit Report: You may obtain a free copy of your credit report from each of the three major credit reporting agencies once every 12 months by visiting <u>http://www.annualcreditreport.com/</u>, calling toll-free 1-877-322-8228, or by completing an Annual Credit Report Request Form and mailing it to Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA 30348. You also can contact one of the following three national credit reporting agencies:

Equifax	Experian	TransUnion
P.O. Box 105851	P.O. Box 9532	P.O. Box 1000
Atlanta, GA 30348	Allen, TX 75013	Chester, PA 19016
1-800-525-6285	1-888-397-3742	1-800-916-8800
www.equifax.com	www.experian.com	www.transunion.com

Fraud Alert: You may want to consider placing a fraud alert on your credit report. An initial fraud alert is free and will stay on your credit file for at least one year. The alert informs creditors of possible fraudulent activity within your report and requests that the creditor contact you prior to establishing any accounts in your name. To place a fraud alert on your credit report, contact any of the three credit reporting agencies identified above. Additional information is available at http://www.annualcreditreport.com.

Security Freeze: You have the right to put a security freeze on your credit file for up to one year at no cost. This will prevent new credit from being opened in your name without the use of a PIN number that is issued to you when you initiate the freeze. A security freeze is designed to prevent potential creditors from accessing your credit report without your consent. As a result, using a security freeze may interfere with or delay your ability to obtain credit. You must separately place a security freeze on your credit file with each credit reporting agency. In order to place a security freeze, you may be required to provide the consumer reporting agency with information that identifies you including your full name, Social Security number, date of birth, current and previous addresses, a copy of your state-issued identification card, and a recent utility bill, bank statement or insurance statement.

Additional Free Resources: You can obtain information from the consumer reporting agencies, the FTC, or from your respective state Attorney General about fraud alerts, security freezes, and steps you can take toward preventing identity theft. You may report suspected identity theft to local law enforcement, including to the FTC or to the Attorney General in your state.

Federal Trade Commission 600 Pennsylvania Ave, NW Washington, DC 20580 <u>consumer.ftc.gov</u> , and <u>www.ftc.gov/idtheft</u> 1-877-438-4338	Maryland Attorney General 200 St. Paul Place Baltimore, MD 21202 <u>oag.state.md.us</u> 1-888-743-0023	New York Attorney General Bureau of Internet and Technology Resources 28 Liberty Street New York, NY 10005 1-212-416-8433
North Carolina Attorney General	Rhode Island Attorney General	Washington D.C. Attorney General
9001 Mail Service Center	150 South Main Street	441 4th Street, NW
Raleigh, NC 27699	Providence, RI 02903	Washington, DC 20001
<u>ncdoj.gov</u>	<u>http://www.riag.ri.gov</u>	<u>oag.dc.gov</u>
1-877-566-7226	1-401-274-4400	1-202-727-3400

You also have certain rights under the Fair Credit Reporting Act (FCRA): These rights include to know what is in your file; to dispute incomplete or inaccurate information; to have consumer reporting agencies correct or delete inaccurate, incomplete, or unverifiable information; as well as other rights. For more information about the FCRA, and your rights pursuant to the FCRA, please visit <u>https://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf</u>.